



Accounting For Charities Trust

*"Empowering Charities with the knowledge and skills to
effectively manage their finances with confidence"*

8th of June, 2018

The Executive Committee,
Canine Friends Pet Therapy Incorporated,
P.O Box 45056,
Waterloo,
LOWER HUTT 5010.

Audit Management Letter

We write to report on the audit of Canine Friends Pet Therapy Incorporated for the year ended 31 March 2018.

The purpose of the audit was to express an opinion, which is given in the audit report. The purpose of this letter is to report on matters which have come to our attention during this audit. It should not be seen as a comprehensive report on your internal controls and systems.

The outcomes and outputs in the Service Performance Report were relevant, clear and concise and aligned to the constitution of the organisation. It is good that record keeping supports the outputs shown in the Statement of Service Performance.

We recommend that the organisation upgrades its accounting system from an excel spreadsheet to a cloud based system like Xero Cashbook which will future proof the organisation as it grows and seeks more funding. Cloud based systems like Xero are also good for security and internal controls.

Naturally, if you have any queries regarding the performance report, audit report or any management recommendations, please feel free to discuss them with us.

We take this opportunity to thank the management and committee for their assistance with the audit, and wish the organisation the very best for the year ahead.

Mark Vallance
General Manager

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